



Ta'allum Internal Examinations Rules and Advice for Students (Years 7-10)

Monday January 15th to Wednesday January 24th
2017

Examination Rules : Yrs 7-10

- **Read the Exam timetable** and times carefully
- Report to school at least **15 minutes before the exam** .
- **Register** in the exam room
- **The venue** for your exam will be posted in Reception.
- All students are expected to bring **correct equipment** (Pen,pencil, eraser, Maths set and tablet
- Bringing mobile phones, notes or other materials into the exam room is **strictly forbidden** and will be regarded as cheating
- You must wear **correct school uniform**
- Whilst in the exam room you are expected to **follow all the instructions** set by the invigilators
- You will **remain silent** during an exam otherwise there will be consequences, including possibly cancelling your exam results



Procedures

- All exams are one and a half hours unless stated otherwise
- **Exams will start promptly.** You will not be granted extra time if you are late
- You will **stay in the examination room** during the exam times
- **Toilet breaks are not allowed** other than in exceptional circumstances and will be under supervision
- **During Break Time** you will be able to go to the cafeteria/mosque/recreational areas. Remember there may be exams still going on in other rooms so please be considerate
- During break **ensure that you go to the toilet** if required

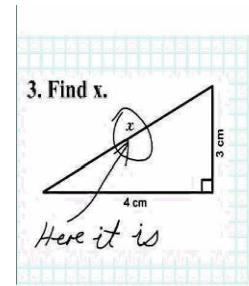


Sanctions –



- All exams are conducted in silence from entering the exam room to leaving
- If you cause a disturbance during the exam you will receive a verbal warning
- If you continue to make a disturbance you will be removed from the exam and be dealt with by Head of Subject and Head of School
- If you are removed, your parents will be informed immediately and you could either be sent home or have your exam disqualified (cancelled)
- All instances of cheating will result in disqualification

Advice 1



- **Prepare yourself** well for the exam. Get plenty of sleep and keep well hydrated (water helps the brain function more effectively.)
- Eat a **healthy breakfast** on exam days
- Do **sensible final revision**.
- Keep as **calm** as you can.
- Always **read the exam questions very carefully** to ensure you know what is being asked of you
- **Keep track of the time** so that you can plan your time well

Advice 2



- **Some exam questions are worth more marks than others.** Ensure you have enough time especially for those with higher marks.
- Do your best and try to **answer all questions**
- **Use all the time** you have available
- **Go back over your answers** to see if you can add or change anything

Some final thoughts...

وَإِنْ يُرِيدُوا أَنْ يَخْدَعُوكَ فَإِنَّ حَسْبَكَ اللَّهُ هُوَ
الَّذِي أَيَّدَكَ بِتَصَرُّهٖ وَبِالْمُؤْمِنِينَ ﴿٦٢﴾

- “The price of success is hard work, dedication to the subject at hand and the determination that we have tried the best that we can in the exam before us .”

Good Luck from all your teachers!

