

10th March 2010

Dear Parents,

We are increasingly concerned about the punctuality of some of our students at the beginning of the school day.

As you are aware, registration starts at 7:00 and all students must be in their form rooms and prepared for the first two lessons by this time.

This first session is an important contact time for the students with their tutor to find out the events of the week, to collect any letters to go home, to have the planners checked and to return any slips from home.

Some of our students are arriving so late, they are not only missing this first session but also part of lesson one. Any interruption to a lesson hinders the delivery of the subject matter for all the other students in the class.

We need to look to those families whose children do arrive at school on time, who support our policies and who are not hindering the teaching and learning of others.

With this in mind, we are attaching the new policy with reference to late arrival at school. This policy will start on Sunday 14th March 2010 and every student in the school will have a clean slate as far as the sanctions for late arrival is concerned. This gives everyone the same start. However, previous late arrivals will be noted on school reports.

We continue to strive and work with our parents to improve the ethos of the school and the academic achievement of our students, and hope you will support us in this matter.

Yours sincerely

Miss J. Barbara Exley
Head of Secondary